

Lied Public Library
Clarinda, Iowa
Public Library Board of Trustees
Minutes for Thursday, January 20 , 2022
5:30 pm

Lied Public Library's Mission:

To enrich the community through access to library services and cultural opportunities.

A. Meeting started at 5:34PM at the Lied Public Library and via Zoom.

- a. Called to order by Vice-President **Beth Rarick**
- b. Attendance
 - i. Present:
 1. Board Trustee Members:
 - a. Beth Rarick
 - b. Paul Jones
 - c. Jim Varley
 - d. Alan Ascherl
 - e. Allie Wellhausen
 - f. Joy Nordyke (via Zoom)
 - g. Andrew Hoppmann (Library Director)
 - ii. Absent:
 2. Board Trustee Members
 - a. Marcy Crain
 - b. Tara Keller
 - c. Phil Tornholm
 - iii. Others/Public:
 3. None

B. Agenda Approval

- a. *Approval of January 20th agenda*
 - i. **Alan Ascherl** moved to approve the agenda, and **Jim Varley** seconded; Motion passed unanimously.

C. Minutes Approval

- a. *Approval of Minutes from December 16th meeting*
 - i. **Jim Varley** moved to approve the minutes; **Allie Wellhausen** seconded; Motion passed unanimously.

D. Budget Review

- a. December 31st marked 50.00% into the fiscal year (FY22). We are at an income of 78.18% and expenditures are at 54.85%, making our combined revenue less expenditures 50.06%.

E. Bill Approval

- a. *Approval of Monthly Bills*
 - i. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review.

1. **Alan Ascherl** moved to approve the monthly bills, **Jim Varley** seconded. Motion passed unanimously.

F. Public Communications/Correspondence

- a. All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.
- b. **Beth Rarick** shared that she has been checking out the hot spots quite frequently from the library and has found them to work really well and be very useful.

G. Board Education

- a. Ch. 8: Evaluating Service and Advocating for Advancements - *Iowa Library Trustee's Handbook 2021*

H. Statistical Reports

- a. Nothing of note to report.

I. Librarian's Report

- a. Page County Librarians Meeting: Met in Clarinda. The group presented the annual report and budget request to the Page County Supervisors on January 18th.
- b. Library History Program: Andrew has been conducting research and presenting this program to various groups in the community. He is open to presenting to more groups in the future.
- c. EDI Book Club: EDI (Equity Diversity and Inclusion) Andrew and Superintendent Bergman have been discussing the idea of conducting a book study on this topic. Most likely this event will happen at the Clarinda Carnegie Art Museum (CCAM) More information to come.
- d. Other: Andrew has accepted a position on the Southwest Iowa Families Board; Andrew will be presenting the annual report at the next city council meeting; Andrew will be emailing a zoom link to trustees for a remote training opportunity with area libraries on January 24th at 6pm.

J. Committee Reports

K. Unfinished Business

L. New Business

- a. Library Service Regarding COVID: This item will appear back on the agenda as there have been an increase in cases locally as well as with the Omicron variant. At this time, City Hall and the Lied Center have not reinstated limited access or required masking. (No suggestions/changes are made this time)
 - i. No action was taken.
- b. Approve FY23 Budget Request
 - i. Director Hoppmann suggested we include, "A household must wait 24 hours before borrowing a Quick-Use Hotspot again." This was in the original hotspot policy but was left out when we revised a few months ago.
 1. **Jim Varley** moved to approve the FY23 Budget Request with the presented suggestion and **Allie Wellhausen** seconded. Motion passed unanimously.
- c. Review Hour Closings and Inclement Weather Policy-no changes recommended
 1. **Paul Jones** moved to approve the policy as written and **Alan Ascherl** seconded. Motion passed unanimously.
- d. Elect Library Board Officers
 - i. Current officers: President (Phil Tornholm) Vice-President (Beth Rarick) Secretary (Allie Wellhausen)

1. **Paul Jones** moved to approve current officers to continue in their current roles and **Alan Ascherl** seconded. Motion passed unanimously.

M. Adjourn

- a. **Beth Rarick** requested to adjourn the meeting with there being no further business.
 - i. **Jim Varley** made a motion to adjourn the meeting, and **Alan Ascherl** seconded. Motion passed unanimously.
- b. Meeting adjourned at **6:38 PM**
- c. Next meeting is **February 17th at 5:30 p.m.**

Attest: Alison Wilkhausen 2/17/22
(date)

President: Brett J. Forise 2-17-22
(date)