

Lied Public Library
Clarinda, Iowa
Public Library Board of Trustees
Minutes for Thursday, March 16th, 2023
5:30 pm

Lied Public Library's Mission:

To enrich the community through access to library services and cultural opportunities.

A. Meeting started at 5:33PM at the Lied Public Library

- a. Called to order by Vice-President **Alan Ascherl**
- b. Attendance
 - i. Present:
 1. Board Trustee Members:
 - a. **Paul Jones**
 - b. **Alan Ascherl**
 - c. **Tara Keller**
 - d. **Marcy Crain**
 - e. **Allie Wellhausen (via Zoom)**
 - f. **Andrew Hoppmann (Library Director)**
 - ii. Absent:
 2. Board Trustee Members
 - a. **Phil Tornholm**
 - b. **Jim Varley**
 - c. **Beth Rarick**
 - d. **Joy Nordyke**

B. Agenda Approval

- a. *Approval of the March 16th meeting agenda*
 - i. **Tara Keller** moved to approve the agenda, and **Marcy Crain** seconded; Motion passed unanimously.

C. Minutes Approval

- a. *Approval of Minutes from January 19th meeting*
 - i. **Paul Jones** moved to approve the minutes; **Marcy Crain** seconded; Motion passed unanimously.

D. Budget Review

- a. The end of February marked 66.67% into the fiscal year (FY23). The library had an income of 95.55% and expenditures were 66.14% making its combined revenue less expenditures 59.63%.
- b. **Library Foundation Statements:** Attached, unless not yet received in the mail.

E. Bill Approval

- a. *Approval of Monthly Bills*
 - i. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review.
 1. **Marcy Crain** moved to approve the monthly bills, **Tara Keller** seconded. Motion passed unanimously.

F. Public Communications/Correspondence

- a. All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.
 - i. no comments

G. Board Education

- a. City Relationship Building –Best Practice Checklist
- b. Video was shared, “Why Leadership and Libraries Matter: ILOC

H. Statistical Reports

- a. Nothing to report.

I. Librarian’s Report

- a. **Page County Librarians Meeting:** This meeting occurred in Coin. Coin residents had a lot of questions about children’s books and items. Andrew also visited Shenandoah about sharing a number of programs to help reduce costs.
- b. **ILA Day Des Moines:** Andrew attended in Des Moines on March 7th along with a few library patrons, and they were able to visit with Rep. Wood and Sen. Shipley.
- c. **National Library Week:** Is planned for the last full week in April.
- d. **Other:** Andrew is taking a vacation on Tuesday, March 28th. He was asked to present on Libraries at the Iowa Rural Development Conference in Ames on April 11th, and will be attending CE in Atlantic on April 14th.. Local grant from Page County Community Foundation was received (\$2500). This will be used for the outdoor project that will begin this spring.

J. Committee Reports

- a. Technology Committee: To meet soon to look at database use and access, including Hoopla
- b. Policy Committee: To meet soon

K. Unfinished Business

L. New Business

- a. **Computer Policy Review:** minor revisions included
 - i. **Paul Jones** made a motion to approve the policy with the recommended revisions, and **Allie Wellhausen** seconded. Motion passed unanimously.

M. Adjourn Alan Ascherl

- a. ~~Beth Rarick~~ requested to adjourn the meeting with there being no further business.
 - i. **Tara Keller** made a motion to adjourn the meeting, and **Marcy Crain** seconded. Motion passed unanimously.
- b. Meeting adjourned at **6:00PM**
- c. Next meeting is **April 20th at 5:30 p.m.**

Attest: Alan Ascherl 4-20-23
(date)

President: Beth Rarick 4-20-23
(date)