

Lied Public Library
Clarinda, Iowa
Public Library Board of Trustees
Minutes for Thursday, May 16th 2024
5:30 pm

Lied Public Library's Mission:

To enrich the community through access to library services and cultural opportunities.

A. Meeting started at 5:30 PM at the Lied Public Library

a. Called to order by President, ~~Beth Rarick~~ *Tara Keller Alan Ascherl*

b. Attendance

i. Present:

1. Board Trustee Members:

- a. Alan Ascherl
- b. Tara Keller
- c. Bill Richardson
- d. Marcy Crain
- e. Paul Jones
- f. Allie Wellhausen
- g. Andrew Hoppmann (Library Director)

ii. Absent:

1. Board Trustee Members:

- a. Jim Varley
- b. Joy Nordyke
- c. Beth Rarick

iii. Others/Public:

- 1. Winston Jones

B. Agenda Approval

a. *Approval of the May 16h agenda*

- i. **Paul Jones** moved to approve the agenda, and **Tara Keller** seconded; Motion passed unanimously.

C. Library Board Minutes Approval

a. *Approval of Minutes from April 18th meeting*

- i. **Bill Richardson** moved to approve the minutes; **Tara Keller** seconded; Motion passed unanimously.

D. Budget Review

- a. The end of April marked 83.34% into the fiscal year (FY24). The library had an income of 101.06% and expenditures at 70.95% making its combined revenue less expenditures 62.86%. We received a large chunk of the library levy funding and completed concrete work that will appear in next month's report. We will have the \$25,000 budget amendment added (there was an increase in both income/expense by \$25,000).
- b. **Library Foundation Statements:** included is a copy of financial statements.

E. Bill Approval

a. *Approval of Monthly Bills*

- i. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review.

1. **Allie Wellhausen** moved to approve the monthly bills, **Marcy Crain** seconded. Motion passed unanimously.

F. **Public Communications/Correspondence**

- a. All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.
 - i. Suggestion Box Comments: n/a

G. **Board Education**

- a. The State of America's Libraries 2023 report from ALA.

H. **Statistical Reports**

- a. Visits for April were up 9% compared to April of 2023.

I. **Librarian's Report**

- a. **Clarinda Foundation Grant via Library Foundation:** The Library Foundation submitted a grant for a book bike that would be used for marketing and outreach services, more details are included in the packet.
- b. **Visit with School:** Clarinda Community Schools approached Andrew about the library contracting with the schools for library service. There's potential here, but Andrew also says he has concerns and reservations and revisit next year.
- c. **Community Planning Update:** The first Community concert will be on Saturday, May 18th with Des Moines Blues and Jazz artist Heath Alan.
- d. **Iowa STEM-Externships:** Andrew was approached by a local teacher about this program where a teacher shadows and goes to the library to work (think internship for the summer). Andrew has completed the application paperwork.
- e. **LTC Hearing Loss Project:** The event is planned for May 30th at 1 PM.
- f. **Director's CE & Time Off:** The CE event in Tabor is on May 13th, and Andrew will be off July 12-22. The Board meeting will need to be moved (this can be done at the June meeting.)

J. **Committee Reports**

- a. **Budget & Personnel:** The Committee will be providing information for the annual director's review.

K. **Unfinished Business**

- a. none

L. **New Business**

- a. **Policy Review: Video Surveillance Policy**
 - i. **Tara Keller** made a motion to approve the review of the policy and to keep the policy as written; **Bill Richardson** seconded. Motion passed unanimously

M. **Adjourn**

- a. **Alan Ascherl** declared the meeting adjourned with no further business.
- b. **Marcy Crain** made a motion to adjourn the meeting; **Tara Keller** seconded. Motion passed unanimously.
- c. Meeting adjourned at **6:00 p.m.**
- d. Next meeting is **June 20th at 5:30 p.m.**

Attest: _____
(date)

President: *Bill Richardson* 6-20-24
(date)
Alan Ascherl 6-20-24